

Minutes of the 2016 Q1 meeting of the UK National e-Invoicing Forum held on:

Monday 7th March 2016 at the Department of Business Innovation & Skills (BIS)

Participants and affiliation:

Adrian Gibson	Proactis
Amabel Grant	Chair, Basware
Andy Bishop	DoH
Andrew Coulson	SC
Carmen Ciciriello	Open PEPPOL, Celeris
David Eyes	Data Interchange
Gary Benson	Tungsten
Gary Connolly	NHS Shared Business Services
Jeff Westwell	IBM UK
Karen Halliday	Opus Trust
Ken Clark	Open Text iX
Kerry Jones	Sponsor, Vice-chair, SC, BIS
Lincoln Jopp	Tungsten
Lois Devey	CCS
Mairi Hayworth	Penmarin Ltd
Nick Davies	DWP part
Nigel Taylor	Information Economy, SC
Philip King	CICM
Richard Manson	Cloudtrade
Sam Mazloum	Mastercard
Sarah Jones	Welsh Government
Sophie Erskine	BSi
Stephen Carter	Basware
Steve Graham	DoH, SC
Steve Shirley	Mastercard, SC
Stephen Tokley	CCS
Tim Cole	Causeway
Tom Dunbar	Payments UK
Tony Nisbett	Secretary, SC,

Note that minutes of the meeting, attendance list and relevant presentations are available as pdf downloads on the website. <http://www.uknef.org.uk/downloads-resources.aspx>

Welcome and Introductions

Kerry Jones welcomed all attendees.

Round-room introductions were led by the chair, Amabel Grant.

Minutes of the last meeting

The minutes of the last meeting on 7th December 2015 were approved.

Enhanced Payment Data and the work of the Payments Strategy Forum (PSF) – Nick Davies

THE PFS is looking at two activities: 1) Enhancing Payment data to meet modern day requirements and 2) The Request-to-Pay function and associated payment processes. This is effectively the eInvoicing area.

Nick asked if there was any interest in the Forum for such eInvoicing processes and the answer if of course YES. PSF will provide the forum for discussion around the subject.

Members of this Forum have already been involved in discussions with Nick and it remains important that the rules around tax and legal compliance of eInvoicing are taken into account. Forum members remain available to join in the discussion. The Chair will take up the task of organising a workshop in this Forum to discuss.

Making it Happen Report Update – Steve Cater/Amabel Grant

LGA have OK'd the draft report, as have BIS. It remains for this Forum to endorse it. There were questions on how it would be made more concise and easier to read/understand and the general conclusion was that a shorter summary document should also be produced.

It may also be a good idea to add some "infographics" to the opening pages. The main contributors will also be included.

There had been considerable, useful comments on the draft which are being included in a newer version.

Publication will be via a number of channels, including the UKNeF and Basware websites. Circulation will include govt. ministers.

Thanks to Steve Carter and Basware for the work involved.

EU Multistakeholder Forum, Public Procurement, CEN PC434 – Tony Nisbett

Please review the PPT uploaded with the minutes in context.

Tony gave a brief overview of the work being done on the development of the new core invoice standard in PC434. PEPPOL will adopt the new standard when it is published.

Tungsten asked who would be “policing” government departments who should be adopting the new standard and associated syntaxes? There was some discussion on this subject: there will be contractual obligations on service providers and maybe voluntary or even compulsory registration or accreditation. Should the Forum look at an accreditation function/body?

The general consensus was that public sector users would be very interested in being provided with a “list of available providers” rather than spending too much time on investigating solutions from scratch.

Carmen pointed out that the EU is setting up a “match-making” website for suppliers/buyers to look for suitable service or application providers.

Case Studies and Good Practice.

The Chair called for Forum members to provide any examples that they may have. Scotland had previously offered some. Cloudtrade have some.

Nigel pointed out that there is some work to do to make such items “neutral”. This was acknowledged but would make it easier for anonymous cases to be gathered.

They may be many external sources - LGA, academia, Billentis, University de Milano.

Private sector examples could be as useful as public sector.

Crown Commercial Services Update – Stephen Tokley

More work had been done on analyzing eInvoice penetration in government departments.

Some departments are doing nothing. Some, quite a lot – Defence and HMRC very active. The numbers and definitions will be published soon.

Shared services seem to be merging in around five clusters. New proposals are being made to ministers on this.

Work is being done on transposition on the eInvoicing in Public Procurement Directive. There had been an internal workshop on PC434. Kerry suggested that the normal method of waiting until the last minute for transposition may not be such a good idea if we want take-up. It was noted that ministers have an opportunity to mandate something around eInvoicing in the Small Business Bill.

Lois Devey has joined the Forum as part of the CCS team and will be taking over Nigel’s seat on the EUMSF representing the UK along with Charles Bryant.

DoH PEPPOL Update – Steve Graham

Six Demonstrator sites have now been selected and have started the two-year programme with DoH funding: North Tees, Leeds, Derby, Plymouth, Cornwall and Salisbury. The plan includes case studies after Yr1 and Yr2.

A further six runners-up are also proceeding with un-funded implementation.

There is a small delay in the framework completion as the scope has been widened to include other govt. departments but this will not delay the overall project.

Any Other Business

Kerry announced that she is leaving BIS soon and will no longer be the sponsor of the Forum. A new sponsor has been found and the details will be announced shortly.

The meeting recorded its grateful appreciation for Kerry's support and sends its best wishes for the future.

Dates of Next Meetings

The next Forum meetings will take place on Monday 6th June, Monday 5th June and Monday 5th December.